

NOTICE OF SPECIAL MEETING

ASPEN PARK METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of the Aspen Park Metropolitan District of the County of Jefferson, State of Colorado, will hold a regular meeting on Tuesday, May 19, 2020 at 12 p.m. at via video conference (information below) for the purpose of conducting business on the below agenda, and conducting any other business which may come before the Board.

Due to Executive Order D 2020 044 Safer at Home issued by Governor Polis on April 26, 2020, and Public Health Order 20-28 implementing the Executive Order, issued by the Colorado Department of Health and Environment (CDPHE) on April 26, 2020, this meeting will be held via teleconferencing and can be joined through the directions below:

**Go To Meeting: <https://global.gotomeeting.com/join/133860573>
Call in: 1-877-568-4106; Access Code: 133-860-573**

This meeting is open to the public.

**BY ORDER OF THE BOARD OF
DIRECTORS OF THE ASPEN PARK
METROPOLITAN DISTRICT**

By /s/ Bob Blodgett
Manager

Agenda:

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Approve Resolution No. 2020-05-01 Declaring Emergency Procedures and Authorizing Teleconference for Regular and Special Meetings
- IV. Results of May 5, 2020 Director Election
 - A. Election of Officers
 - B. Discuss Board Vacancy
- V. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

CONSENT AGENDA (Section VI –XII)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- VI. Review/Approve Minutes of the February 18, 2020 Regular Meeting
- VII. Engineering/Construction Items
 - A. Accept March 2020 Water Accounting Report
- VIII. Operations/Maintenance Items
- IX. Financial Items
 - A. Ratify Approval of Prior Claims Totaling \$TBD and Approve Directors' Fees
 - B. Other
- X. Manager's Items
 - A. Accept BCWA Information
 - B. Ratify April 27, 2020 Conditional Will Serve Letter for Lot 5, Village at Conifer Aspen Park
 - C. Other
- XI. Attorney's Items
 - A. Ratify Independent Contractor Agreement with Rocky Mountain Cummins (Generator Maintenance Services)
 - B. Ratify First Addendum to Independent Contractor Agreement with Mountain Peaks, Inc. (Reconfiguration of Plumbing Metering Services) - \$28,291
 - C. Ratify First Addendum to Independent Contractor Agreement with Jim Noble, Inc. (Piping from Injection Well to WTP) - \$10,600
 - D. Ratify Agreement with Shirley Septic Pumping, Inc. for Dumpster Emptying Services - \$75 per month
 - E. Review and Consider Resolution No. 2020-05-01 Establishing an Electronic Signature Policy (XII. Director's Items)
 - A. Other

DISCUSSION AGENDA (Section XIII -XXII)

- XIII. Water Rights Update – Marti Whitmore/Bill Berg
 - 1. Executive session pursuant to Section 24-6-402(4)(b) conference with special counsel to the District for the purpose of receiving legal advice on specific legal questions related to water matters.
- XIV. Aspen Park Station Updates – Director Davidson
 - A. Leasing Status
 - B. Other
- XV. Engineering Items
 - A. Update on Injection Well Drilling
 - B. Update on Meter Installation and Calibration
 - C. 2020 Capital Improvement Projects
 - 1. Update on PLC Upgrade
 - D. Update on Emergency Water Line Repair
 - E. Other
- XVI. Operations/Maintenance Update – Bob Clodfelter/Tom Schubert
 - A. Discuss Backflow Preventor Device Testing
 - B. Other
- XVII. Attorney Items
 - A. Other
- XVIII. Manager's Items

- A. Website Update
- B. Discuss Safety and Loss Prevention Grant Allocation - \$2,870.80
- C. Discuss Online Utility Bill Payment Options
- D. Other
- XIX. Director's Items
 - A. Discuss Status of Repairs of District Landscaping, Curbs and Gutters, and Streets – Director Davidson
 - B. Other
- XX. Financial Items
 - A. Review March 31, 2020 Financial Statements and May 2020 Cash Position Report
 - B. Review 2020 Projections – All Funds
 - C. Discuss Status of 2019 Audit and Calling of a Special Meeting Prior to July 30th Due Date
 - D. Other
- XXI. Other Business
 - A. Confirm Quorum for August 18, 2020 Regular Meeting at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial CO 80122 at 12:00 p.m.
 - B. Other
- XXII. Adjournment