

NOTICE OF A SPECIAL MEETING AND AGENDA OF THE ASPEN PARK METROPOLITAN DISTRICT

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2022
Dennis Shirilla, Vice President	May 2023
Nicole Davidson, Secretary/Treasurer	May 2023
VACANT, Asst. Secretary/Treasurer	May 2022
Fred Banfield, Asst. Secretary/Treasurer	May 2022

DATE: Tuesday, August 18, 2020

TIME: Noon

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and due to the risks posed by Covid 19, this meeting will be held via teleconferencing and can be joined through the directions below:

LOCATION: MS Teams - https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTE5ZmEyNTUtMWMzMj00ZmRjLWI5MzItYjA1Mjc2NzAyZjg0%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22652a8f16-833b-47cd-ba39-c242a0d4db52%22%7d

Call In: 720-547-5281, Conference ID: 503 185 570#

- I. Call to Order/Declaration of Quorum
- II. Disclosure Matters
- III. Approve Resolution 2020-08-01 Extending Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (enclosed)
- IV. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

CONSENT AGENDA (Section V –XI)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- V. Review/Approve Minutes of the May 19, 2020 Special Meeting (enclosed)
- VI. Engineering/Construction Items
 - A. Accept July 2020 Water Accounting Report (enclosed)

- B. Accept Aspen Park Village Shopping Center Inquiry re Water Supply (enclosed)
- VII. Operations/Maintenance Items
 - A. Ratify Approval of Emergency Repairs to Crane at Wastewater Plant - \$3,820 (enclosed)
- VIII. Financial Items
 - A. Ratify Approval of Prior Claims Totaling \$276,512.93 and Approve Directors' Fees (enclosed)
 - B. Other
- IX. Manager's Items
 - A. Accept BCWA August Meeting Information (enclosed)
 - B. Other
- X. Attorney's Items
 - A. Ratify Intergovernmental Agreement Re Water Rights with Conifer Metro District (enclosed)
 - B. Ratify Independent Contractor Agreement with Mission Control for Auto-Dialer Services – \$2,605.60 (enclosed)
 - C. Approve 6th Amendment to Independent Contractor Agreement with Martinson for Snow Removal Services (enclosed)
 - D. Other
- XI. Director's Items
 - A. Other

DISCUSSION AGENDA (Section XII -XXII)

- XII. Water Rights Update – Marti Whitmore/Bill Berg
 - 1. Executive session pursuant to Section 24-6-402(4)(b) conference with special counsel to the District for the purpose of receiving legal advice on specific legal questions related to water matters.
- XIII. Aspen Park Station Updates – Director Davidson

- A. Leasing Status
 - B. Status of Snow Removal and Landscaping Reimbursement Agreement between the District and Aspen Park Station LLC (enclosed)
 - C. Other
- XIV. Engineering Items
- A. August 2020 Capital Improvement Report by JVA (enclosed)
 - B. Update on Injection Well Drilling
 - C. Update on Meter Installation and Calibration
 - D. Update on Emergency Water Line Repair
 - E. Other
- XV. Operations/Maintenance Update – Bob Clodfelter/Tom Schubert (enclosed)
- A. Other
- XVI. Attorney Items
- A. Discuss Potential November 2020 Election to Reauthorize Debt (enclosed)
 - B. Other
- XVII. Manager’s Items
- A. 2021 Budget Process
 - 1. Schedule
 - a. August 25 - Preliminary AV Received (extended to October 13)
 - b. October 15- Draft Budget Filed
 - c. November 17, 2020 Board Meeting – Public Hearing to Review and Approve 2021 Budget
 - d. December 15, 2020 – Mill Levy Certified
 - 2. Discuss Options to utilize 2020 loan Debt Service Fund savings
 - B. Website Update
 - C. SDA Annual Conference (Virtual) September 23-25, 2020 (enclosed)
 - D. Other

XVIII. Director’s Items

- A. Discuss Status of Repairs of District Landscaping, Curbs and Gutters, and Streets – Director Davidson
 - B. Other
- XIX. Financial Items
- A. Review June 30, 2020 Financial Statements and August 2020 Cash Position Report (enclosed)
 - B. Status of PIF Collections
 - C. Status of Sales Tax Collections
 - D. Other
- XX. Other Business
- A. Confirm Quorum for November 17, 2020 Regular Meeting at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial CO 80122 at 12:00 p.m.
 - B. Other
- XXI. Adjournment
- The Next Regular Board Meeting is Tuesday, November 17, 2020 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO**