

ASPEN PARK METROPOLITAN DISTRICT

REGULAR BOARD MEETING

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2022
Dennis Shirilla, Vice President	May 2020
Nicole Davidson, Secretary/Treasurer	May 2020
VACANT, Asst. Secretary/Treasurer	May 2022
Fred Banfield, Asst. Secretary/Treasurer	May 2022

DATE: Tuesday, November 19, 2019

TIME: 12:00 p.m.

LOCATION: White Bear Ankele Tanaka & Waldron, PC
2154 E. Commons Avenue, Ste. 2000
Centennial, CO 80122
Call in Number: 303-858-1802 participation code #1103

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Discuss Board Vacancy
- IV. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

CONSENT AGENDA (Section V –XI)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- V. Review/Approve Minutes of the October 29, 2019 Special Meeting and August 20, 2019 Regular Meeting (enclosed)
- VI. Engineering/Construction Items
- VII. Operations/Maintenance Items
- VIII. Financial Items
 - A. Ratify Approval of Prior Claims Totaling \$_____ and Approve Directors' Fees (enclosed)

- B. Approve 2019 Audit Agreement with Haynie and Company - \$4,750 (enclosed)
 - C. Ratify October 22, 2019 Vectra Bank Interest for Proposed Financing Letter (enclosed)
- IX. Manager's Items
- A. Consider Adoption of the 2020 Annual Administrative Matters Resolution No. 2019-11-01 (enclosed)
 - B. Accept BCWA Information (enclosed)
 - C. Accept Utility Billing Collection Status Report (enclosed)
 - D. Other
- X. Attorney's Items
- A. Ratify Approval of Fourth Amendment to Independent Contractor Agreement for Snow Removal Services with Martinson Snow Removal, Inc. (enclosed)
 - B. Ratify Independent Contractor Agreement with ORC Water Professionals Inc., for Water/Wastewater Facilities O&M Services (enclosed)
 - C. Approve Independent Contractor Agreement with Diversified Underground for Locate Services (enclosed)
 - D. Approve Independent Contractor Agreement with Martin and Wood for Engineering Services (enclosed)
 - E. Ratify Agreement with Mountain Peaks Controls for Well Radio Transmission Repairs - \$___ (enclosed)
 - F. Ratify Approval Independent Contractor Agreement with Jim Noble, Inc. for Manhole Installation Services - \$15,475 (enclosed)
 - G. Other
- XI. Director's Items
- A. Other

DISCUSSION AGENDA (Section XII -XXII)

- XII. Bond Matters

- A. Discuss Status of Loan Issuance (enclosed)
 - B. Consider and make final determination to issue and refund general obligation indebtedness by the issuance of a Loan with Zions Bancorporation, N.A. dba Vectra Bank Colorado, in an approximate, aggregate principal amount of \$13,550,000 for the purpose of refunding its existing general obligation indebtedness, which amount is subject to increase or decrease as determined by the Board, or a otherwise permitted by any resolution adopted by the Board at such meeting, and, in connection therewith, the Board will consider a resolution: authorizing the issuance of such indebtedness; approving, ratifying and confirming the execution of certain documents; making determinations and findings as to other matters related to such financing transaction; authorizing incidental action; and repealing prior inconsistent actions (to be distributed)
- XIII. Water Rights Update – Marti Whitmore/Bill Berg
- 1. Executive session pursuant to Section 24-6-402(4)(b) conference with special counsel to the District for the purpose of receiving legal advice on specific legal questions related to water matters.
- XIV. Aspen Park Station Updates – Director Davidson
- A. Leasing Status
 - B. Other
- XV. Engineering Items
- A. Status of 2019 CIP Projects (enclosed)
 - B. Discuss 2020 Projects
 - C. Update on Pretreatment Water Quality Tests and Inspections (enclosed)
 - D. Discuss District Water Use for Brewery (enclosed)
 - E. Status of Meter Installation (enclosed)
 - F. Status of Meyer Pond (enclosed)
 - G. Discuss Status of Will Serve Letter Request (enclosed)
- XVI. Operations/Maintenance Update – Bob Clodfelter/Tom Schubert
- A. Discuss Snow Removal for Well House Access (enclosed)
 - B. Other

XVII. Attorney Items

- A. Discuss and Approve 2020 Service Contracts (enclosed)
- B. Consider Approval of 2020 Director's Election Resolution 2019-11-02 (enclosed)
- C. Consider Approval of Resolution No. 2019-11-03 Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (enclosed)
- D. Other

XVIII. Manager's Items

- A. Conduct Public Hearing to Consider Amending the 2019 Budget; Consider Adoption of Resolution No. 2019-11-04 to Amend 2019 Budget (enclosed)
- B. Conduct Public Hearing to Consider Adoption of 2020 Budget, Appropriate Expenditures and Certify Mill Levies; Consider Approval of Resolution No. 2019-11-05 to Adopt 2020 Budget (enclosed)
 - 1. Discuss 2020 Mill Levy Options
 - 2. Discuss 2020 Capital Projects Fund Options
- C. Ratify Amended and Restated Resolution No. 2019-11-06 Approving a Schedule of Fees per the District's Rules and Regulations (enclosed)
- D. Website Update
- E. Discuss 2020 Insurance Policy (enclosed)
 - 1. Property coverage
 - 2. Excess Liability Limits
- F. Other

XIX. Director's Items

- A. Discuss Status of Repairs of District Landscaping, Curbs and Gutters, and Streets – Director Davidson
- B. Other

XX. Financial Items

- A. Review September 30, 2019 Financial Statements (enclosed) and November 2019 Cash Position Report (enclosed)
- B. PIF Collection Report (to be distributed)
- C. Sales Tax Report (to be distributed)
- D. Other

XXI. Other Business

- A. Confirm Quorum for February 18, 2020 at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial CO 80122 at 12:00 p.m.
- B. Other

XXII. Adjournment

The Next Regular Board Meeting is Tuesday, February 18, 2020 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO