

ASPEN PARK METROPOLITAN DISTRICT

REGULAR BOARD MEETING

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2022
Dennis Shirilla, Vice President	May 2020
Nicole Davidson, Secretary/Treasurer	May 2020
Eli Martinez, Asst. Secretary/Treasurer	May 2022
Fred Banfield, Asst. Secretary/Treasurer	May 2022

DATE: Tuesday, August 20, 2019

TIME: 12:00 p.m.

LOCATION: White Bear Ankele Tanaka & Waldron, PC
2154 E. Commons Avenue, Ste. 2000
Centennial, CO 80122
Call in Number: 1-866-228-5329 Code 8756211

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

CONSENT AGENDA (Section IV –X)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the May 21, 2019 Regular Meeting (enclosed)
- V. Engineering/Construction Items
 - A. Accept 2020 Water and Wastewater Project Eligibility Surveys (enclosed)
- VI. Operations/Maintenance Items
- VII. Financial Items
 - A. Ratify Approval of Prior Claims Totaling \$57,023.35 (enclosed)
 - B. Approve Current Claims \$TBD and Directors' Fees

- C. Ratify Approval of 2018 Audit (enclosed)
- VIII. Manager's Items
 - A. Accept BCWA Information (enclosed)
 - B. Accept Utility Billing Status Report (enclosed)
 - C. Other (enclosed)
- IX. Attorney's Items
 - A. Accept 2019 Legislative Overview Affecting Special Districts (enclosed)
- X. Director's Items
 - A. Other

DISCUSSION AGENDA (Section XI -XIX)

- XI. Water Rights Update – Marti Whitmore/Bill Berg
 - 1. Executive session pursuant to Section 24-6-402(4)(b) conference with special counsel to the District for the purpose of receiving legal advice on specific legal questions related to water matters.
- XII. Aspen Park Station Updates – Director Davidson
 - A. Leasing Status
 - B. Other
- XIII. Engineering Items
 - A. Status of 2019 CIP Projects – See Observation Reports (enclosed)
 - 1. Status of PLC Replacement
 - 2. Review Proposals for Wastewater and Underdrain System Jetting and Videoing - \$TBD (enclosed)
 - 3. Status of Water Meter Repairs and Replacement (enclosed)
 - 1. Authorize Replacement of Four Meters – NTE \$TBD
 - 4. Discuss CDPHE Nutrient Incentive Program (enclosed)

5. Repair or Replace Existing Check Valve to Stop Reverse Flow into the Water Treatment Plant - \$TBD (to be distributed)

B. Update on Pretreatment Water Quality Tests and Inspections (enclosed)

XIV. Operations/Maintenance Update – Bob Clodfelter/Tom Schubert

A. Status of Water Treatment Plant Heater Replacement

B. Discuss Repairs Due to Electrical Storm (enclosed)

1. Discuss Proposals for Electrical Repairs (to be distributed)

C. Other

XV. Attorney Items

A. Approve Resolution Regarding Electronic Posting of Meeting Notices (enclosed)

B. Approve Termination of Treatment Technology Contract and Consider Approval of Contractor Agreement for Water/Wastewater Facilities Operation and Maintenance Services with ORC Water Professionals, Inc. (enclosed)

C. Approve Amendment to Rules and Regulations to Require Annual Back Flow Prevention Testing (to be distributed)

D. Other

XVI. Manager's Items

A. 2020 Budget Process

1. August 25 Preliminary AV Received
2. October 15 – Draft Budget to the Board
3. November 19, 2019 Board Meeting – Public Hearing to Review and Approve 2020 Budget
4. December 15, 2019 – Mill Levy Certified

B. Website Update

C. Update on Utility Billing and PIF Collection Procedures

XVII. Director's Items

A. Discuss Status of Repairs of District Landscaping, Curbs and Gutters, and Streets – Directors Davidson and Martinez

- B. Confirm Quorum for November 19, 2019 Regular Meeting at White Bear Ankele Tanaka & Waldron PC at 2154 E. Commons Ave, Suite 2000, Centennial CO 80122 at 12:00 p.m.

XVIII. Financial Items

- A. Review June 30, 2019 Financial Statements (enclosed) and August 2019 Cash Position Report (enclosed)
- B. PIF Collection Report (to be distributed)
- C. Sales Tax Report (to be distributed)
- D. Review Subordinate Bond Financial Forecast (to be distributed)

XIX. Other Business

- A. Accept the Resignation of Eli Martinez (enclosed)
 - a. Discuss Board Vacancy

XX. Adjournment

The Next Regular Board Meeting and 2020 Budget Public Hearing is Tuesday, November 19, 2019 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO