

ASPEN PARK METROPOLITAN DISTRICT

REGULAR BOARD MEETING

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2020
Nicole Davidson, Acting Secretary/Treasurer	May 2020
Eli Martinez, Asst. Secretary/Treasurer	May 2018
Bill Bates, Asst. Secretary/Treasurer	May 2018

DATE: Tuesday, May 17, 2016

TIME: 12:00 p.m.

LOCATION: White Bear Ankele Tanaka & Waldron, PC
2154 E. Commons Avenue, Ste. 2000
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Results of May 3, 2016 Director Election
 - A. Administer Oaths of Office to Dennis Shirilla and Nicole Davidson
 - B. Election of Officers

CONSENT AGENDA (Section IV –X)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the February 16, 2016 Regular Meeting (enclosed)
- V. Engineering/ Construction Items
 - A. Other
- VI. Operations/Maintenance Items
 - A. Accept February, March and April 2016 Water Rights Usage Tracking Report (enclosed)

- B. Other
- VII. Financial Items
- A. Ratify Approval of Prior Claims Totaling \$108,935.28 (enclosed)
 - B. Approve Current Claims \$29,611.50 (enclosed)
 - C. Ratify Approval of Directors' Fees
 - D. Approve Revised PIF Collection Booklet (enclosed)
- VIII. Manager's Items
- A. Accept BCWA Information (enclosed)
 - B. Accept Referrals
 - C. Other
- IX. Attorney's Items
- A. Ratify Approval of Easement Agreement with Aspen Park Station LLC for Landscape Maintenance (enclosed)
 - B. Ratify Agreement With CM Company for Landscape Maintenance
- X. Director's Items

DISCUSSION AGENDA (Section XI -XIX)

- XI. Aspen Park Station Updates – Nikki Davidson
- A. Leasing Status
 - B. Other
- XII. Engineering Items
- A. Water Rights Issues Update - Marti Whitmore (enclosed)
 - B. Status of 2016 Capital Improvements Project Plan – Michael Katalinich
 - C. Update on Underdrain Inspection – Michael Katalinich (enclosed)
 - D. Status of 2016 Capital Improvements Project Plan – Michael Katalinich

1. Membrane Module Replacement (enclosed)
 - E. Update on CDPHE Site Application for Paper Expansion for Increased Flow and Loading – Michael Katalinich
 - F. Safety and Loss Prevention Grant (SLPG) Program – remaining funds \$2,067.35 – Michael Katalinich (enclosed)
 - G. Update on Bear Creek Watershed for Possible Modifications to Groundwater Discharge (TDS) – Michael Katalinich (enclosed)
- XIII. Operations/Maintenance Update – Bob Clodfelter/Mark Cleaveland (enclosed)
- XIV. Attorney Items
- A. Status of Service Plan Amendment to Increase Maximum Operating Mill Levy
 - B. Discuss Landmark vs. Marin Metropolitan District Court of Appeals Decision
- XV. Manager’s Items
- A. Website Update
 - B. Legislative Update (enclosed)
 - C. Other
- XVI. Financial Items
- A. Accept March 31, 2016 Financial Statements and May 2016 Cash Position Report (enclosed)
 - B. PIF Collection Report
 1. Discuss Late PIF Payment (enclosed)
 - C. Sales Tax Collection Update
 - D. New Accounts Payable Process
 - E. Review and Consider Approval 2015 Draft Audit (enclosed)
 - F. Other
- XVII. Director’s Items
- A. Status of Landscaping Construction Upgrades – Directors Davidson and Martinez

1. Approve Plan (enclosed)
 2. Approve Proposal from CM Landscaping & Maintenance - 59,942.75 (enclosed)
- B. Confirm Quorum for August 16, 2016 Meeting

XVIII. Other Business

XIX. Adjournment

The Next Regular Board Meeting is Tuesday, August 16, 2016 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO