

ASPEN PARK METROPOLITAN DISTRICT

SPECIAL BOARD MEETING

AGENDA

Board of Directors:	Term Expires:
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2016
Michelle Roberts, Secretary/Treasurer	May 2016
Eli Martinez, Asst. Secretary/Treasurer	May 2016
Bill Bates, Asst. Secretary/Treasurer	May 2018

DATE: Wednesday, February 18, 2015

TIME: 9:00 a.m.

LOCATION: White Bear Ankele Tanaka & Waldron, PC
2154 E. Commons Avenue, Ste. 2000
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters

CONSENT AGENDA (Section III –IX)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- III. Review/Approve Minutes of the November 18, 2014 Regular Board Meeting (enclosed)
- IV. Engineering/Construction Items
- V. Operations/Maintenance Items
 - A. Accept January 2015 Water Usage Tracking Reports (enclosed)
 - B. Other
- VI. Financial Items
 - A. Ratify Approval of December and January Claims Totaling \$64,714.08 (enclosed)

- B. Approve February Claims \$43,607.99 and Directors' Fees \$461.75 (enclosed)
 - C. Other
- VII. Manager's Items
- A. Approve 2015 Landscape Maintenance Contract with Site Source; April 1st through November 1st - \$400 monthly (enclosed)
 - B. Accept Referrals
 - C. Accept BCWA Information (enclosed)
 - D. Other
- VIII. Attorney's Items
- A. Approve Resolution Designating 24-Hour Posting Location (enclosed)
- IX. Directors Items

DISCUSSION AGENDA (Section X -XVIII)

- X. NewQuest Epic Updates - John Marshall
- A. Leasing Status
 - B. Other Items
- XI. Engineering Items
- A. Water Rights Issues – Martin and Wood and Marti Whitmore
 - 1. Executive Session Pursuant to Section 24-6-402(4)(b), C.R.S. Conference with the District's Attorney and Special Counsel For Purposes of Receiving Legal Advice on Specific Legal Questions Regarding the District's Water Rights
 - 2. Status of Water Rights Documentation – Marti Whitmore
 - 3. Discuss Status of Wells
 - B. Review December, 2014 Capital Improvements Report (enclosed)
 - 1. Review WWTF Headwork NEMA Requirements (enclosed)

- XII. Operations/Maintenance Update – Bob Clodfelter/Mark Cleaveland
 - A. Status of Grease Trap Inspections
- XIII. Financial Items
 - A. Accept December 31, 2014 Financial Statements and February 2015 Cash Position Report (enclosed)
 - B. PIF Collection Update
 - C. Sales Tax Collection Update (enclosed)
- XIV. Attorney Items
- XV. Manager’s Items
 - A. Discuss Potential Public Easement for Landscaped Areas Within the District That Are Presently an Owner Responsibility
 - B. Discuss Agreement with 360 Design for Xeriscape Landscape Maintenance Plan
 - C. Website Update
 - D. Other
- XVI. Director’s Items
 - A. Confirm Quorum for May 19, 2015 Meeting
- XVII. Other Business
- XVIII. Adjournment

The Next Regular Board Meeting is Tuesday, May 19, 2015 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO