

# ASPEN PARK METROPOLITAN DISTRICT

## REGULAR BOARD MEETING

### AGENDA

<b>Board of Directors:</b>	<b>Term Expires:</b>
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2016
VACANT, Secretary/Treasurer	May 2016
Eli Martinez, Asst. Secretary/Treasurer	May 2016
Bill Bates, Asst. Secretary/Treasurer	May 2018

**DATE:** Tuesday, August 19, 2014

**TIME:** 12:00 p.m.

**LOCATION:** White Bear Ankele Tanaka & Waldron, PC  
2154 E. Commons Avenue, Ste. 2000  
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Approve Appointment of Michelle Roberts to Board Vacancy and Administer Oath of Office

#### CONSENT AGENDA (Section IV – IX)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the May 30, 2014 Special Meeting **PAGE 6**
- V. Engineering/Construction Items
- VI. Operations/Maintenance Items
  - A. Accept July 2014 Water Usage Tracking Reports **PAGE 13**
  - B. Other

VII. Financial Items

- A. Ratify Approval of May and June Claims Totaling \$50,440.63 **PAGE 19**
- B. Approve July Claims \$37,517.03 and Directors' Fees \$369.40 **PAGE 22**
- C. Other

VIII. Manager's Items

- A. Accept Referrals
- B. BCWA Information **PAGE 25**
- C. Ratify Acceptance of Resignation of Christie Montague from the Board **PAGE 37**
- D. Other

IX. Attorney's Items

- A. Approval of Public Records Request Policy **PAGE 38**

**DISCUSSION AGENDA (Section X -XVIII)**

X. NewQuest Epic Updates – Jason Maddox

- A. Leasing Status
- B. Other Items

XI. Engineering Items

- A. Status of Review of Meyers Pond Augmentation Plan Issues
- B. Status of Water Rights Documentation– Marti Whitmore **PAGE 47**
- C. Status of Easements for Meyers Water Usage in District
- D. Discuss Status of Well Transducers Replacement **PAGE 50**
  - 1. Brown's Hill - \$6,995 (approved at the May 30<sup>th</sup> Board Meeting)
  - 2. Brown's Hill - \$16,452 (revised quote – additional work needed)
  - 3. Sky Country Pump - \$2,250 (remove the equipment and install the transducers)
  - 4. Discuss Pump Replacements - \$TBD

- E. Discuss 2014 Capital Budget Priorities
  - 1. Review Capital Recommendations Schedule
  - 2. Other
- F. Review Landscaping Map **PAGE 55**
- G. Discuss Funding for Exfiltration Gallery Automated Controls
- XII. Operations/Maintenance Update – Bob Clodfelter/Mark Cleaveland
- XIII. Financial Items
  - A. 2015 Budget Schedule
    - 1. August 25 – Preliminary AV’s
    - 2. October 15 – Draft 2015 Budget
    - 3. November 18 – Review and Approve 2015 Budget
  - B. Accept June 30, 2014 Financial Statements and August 2014 Cash Position Report **PAGE 86**
  - D. PIF Collection Update
  - E. Sales Tax Collection Update
- XIV. Attorney Items
- XV. Manager’s Items
  - A. Website Update
  - B. Other
- XVI. Director’s Items
  - A. Review Landscape Conversion Design and Recommendations – Director Martinez
  - B. Call Public Hearing for November 18 Meeting to Review and Approve 2015 Budget

XVII. Other Business

XVIII. Adjournment

**The Next Regular Board Meeting is Tuesday, November 18, 2014 at 12:00 p.m. at  
White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000,  
Centennial, CO**