

# ASPEN PARK METROPOLITAN DISTRICT

## SPECIAL BOARD MEETING

### AGENDA

<b>Board of Directors:</b>	<b>Term Expires:</b>
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2016
Christie Montague, Secretary/Treasurer	May 2016
Eli Martinez, Asst. Secretary/Treasurer	May 2016
Bill Bates, Asst. Secretary/Treasurer	May 2018

**DATE:** Friday, May 30, 2014

**TIME:** 12:00 p.m.

**LOCATION:** White Bear Ankele Tanaka and Waldron, PC  
2154 E. Commons Avenue, Ste. 2000  
Centennial, CO 80122

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Results of May 6, 2014 Directors Election
  - A. Administer Oaths of Office
  - B. Election of Officers

### **CONSENT AGENDA (Section IV – IX)**

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the February 18, 2014 Regular Meeting **PAGE 5**
- V. Engineering/Construction Items
  - A. Accept BCWA Information **PAGE 10**
- VI. Operations/Maintenance Items
  - A. Accept April 2014 Water Usage Tracking Reports **PAGE 24**

- B. Other
- VII. Financial Items
  - A. Ratify Approval of February and March Claims Totaling \$67,168.90 **PAGE 29**
  - B. Approve April Claims \$30,146.82 and Directors' Fees \$461.75
  - C. Other
- VIII. Manager's Items
  - A. Accept Referrals **PAGE 32**
  - B. Other **PAGE 33**
- IX. Attorney's Items
  - A. Ratify Agreement with Treatment Technology for Operations and Maintenance Services **PAGE 34**

**DISCUSSION AGENDA (Section X -XVIII)**

- X. NewQuest Epic Updates – Jason Maddox
  - A. Leasing Status **PAGE 54**
  - B. Other Items
- XI Engineering Items
  - A. Status of Review of Meyers Pond Augmentation Plan Issues
  - B. Status of Water Rights Documentation– Marti Whitmore
  - C. Discuss Easements for Meyers Water Usage in District **PAGE 55**
  - D. Status of First Bank Request for Fiber Pathway **PAGE 59**
  - E. Discuss 2014 Capital Budget Priorities **PAGE 63**
- XII. Operations/Maintenance Update – Bob Clodfelter/Mark Cleaveland
  - A. Grease Trap Inspections
- XIII. Financial Items

- A. Public Hearing to Consider Approval of Amendment to 2013 Enterprise Fund Budget; Approval of Resolution to Amend 2013 Enterprise Fund Budget **PAGE 79**
  - B. Review and Approve 2013 Audit **PAGE 82**
  - C. Accept March 31, 2014 Financial Statements and May 2014 Cash Position Report **PAGE 118**
  - D. PIF Collection Update
  - E. Sales Tax Collection Update
- XIV. Attorney Items
- A. Legislation Update
  - B. Review and Adopt Revised Public Records Request Policy
- XV. Manager's Items
- A. Website Update
  - B. Other
- XVI. Director's Items
- A. Discuss Landscape Conversion – Approve Architect to Prepare Plan **PAGE 130**
  - B. Confirm Quorum for August 19, 2014 Meeting
- XVII. Other Business
- XVIII. Adjournment

**The Next Regular Board Meeting is Tuesday, August 19, 2014 at 12:00 p.m. at White, Bear & Ankele, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO**